

**MINUTES OF THE MEETING OF THE HUMAN RESOURCES SUB-COMMITTEE
PANEL,
HELD ON MONDAY, 21ST AUGUST, 2023 AT 12.15 PM
IN THE CONNAUGHT ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors Jayne Chapman BEM (Chairman), Carlo Guglielmi and Mark Stephenson
In Attendance:	Ian Davidson (Chief Executive), Gary Guiver (Director (Planning)), Katie Wilkins (Head of People), Ian Ford (Committee Services Manager) and Bethany Jones (Committee Services Officer)

1. CHAIRMAN'S OPENING REMARKS

The Chairman (Councillor Chapman BEM) welcomed Members and Officers to the meeting.

2. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor Carlo Guglielmi, seconded by Councillor Mark Stephenson and:-

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 3 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act.

3. APPOINTMENT OF THE POSTS OF HEAD OF PLANNING BUSINESS & POLICY AND HEAD OF PLANNING & BUILDING CONTROL

Having previously interviewed the candidates for the posts of:-

- (1) Head of Planning Business & Policy; and
- (2) Head of Planning & Building Control.

It was moved by Councillor Carlo Guglielmi, seconded by Councillor Mark Stephenson and unanimously:

RESOLVED that:

- (i) the Assistant Director (Partnerships) be notified of the name of the person to whom the aforementioned post of Head of Planning Business & Policy is to be offered;
- (ii) the Assistant Director (Partnerships) be notified of the name of the person to whom the aforementioned post of Head of Planning & Building Control is to be offered; and

- (iii) Council Procedure Rule 20.1 be suspended in order to delegate authority to the Committee Services Manager to approve the draft minutes as an accurate record of the meeting, after consultation with the Members of the Sub-Committee Panel.

NOTE: The Sub-Committee Panel was reminded that no formal offers of appointment could be made until the provisions of Officer Employment Procedure Rule 5 had been complied with. Rule 5(b) allowed for a three working day period in which the Leader of the Council, on behalf of the Cabinet, could object to the proposed appointment. If such an objection was lodged the Sub-Committee Panel would be required to reconvene and satisfy itself that such objection was neither material nor well-founded for the appointments to proceed.

The meeting was declared closed at 12.41 pm

Chairman